

<b>Isle of Anglesey County Council</b>	
<b>Report to:</b>	<b>The Executive</b>
<b>Date:</b>	<b>13 July 2020</b>
<b>Subject:</b>	<b>The Executive's Forward Work Programme</b>
<b>Portfolio Holder(s):</b>	<b>Cllr Llinos Medi</b>
<b>Head of Service / Director:</b>	<b>Lynn Ball Director of Function – Council Business / Monitoring Officer</b>
<b>Report Author:</b> Tel: E-mail:	<b>Huw Jones, Head of Democratic Services</b> <b>01248 752108</b> <a href="mailto:JHuwJones@anglesey.gov.uk">JHuwJones@anglesey.gov.uk</a>
<b>Local Members:</b>	<b>Not applicable</b>

<b>A –Recommendation/s and reason/s</b>
<p>In accordance with its Constitution, the Council is required to publish a forward work programme and to update it regularly. The Executive Forward Work Programme is published each month to enable both members of the Council and the public to see what key decisions are likely to be taken over the coming months.</p> <p>The Executive is requested to:</p> <p>confirm the attached updated work programme which covers <b>September 2020 – April 2021</b>;</p> <p>identify any matters for specific input and consultation with the Council's Scrutiny Committees during the Covid-19 emergency whilst taking into account the strategy for committee meetings up to 30 April 2021 endorsed by group leaders on 12 May 2020, which notes the expectations with regard to convening scrutiny committee meetings.</p> <p>note that the forward work programme is updated monthly and submitted as a standing monthly item to the Executive.</p>

\* Key:  
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**B – What other options did you consider and why did you reject them and/or opt for this option?**

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**C – Why is this a decision for the Executive?**

The approval of the Executive is sought before each update is published to strengthen accountability and forward planning arrangements.

**CH – Is this decision consistent with policy approved by the full Council?**

Yes

**D – Is this decision within the budget approved by the Council?**

Not applicable.

**DD – Impact on our Future Generations(if relevant)**

1	<b>How does this decision impact on our long term needs as an Island</b>	Not relevant.
2	<b>Is this a decision which it is envisaged will prevent future costs / dependencies on the Authority. If so, how:-</b>	
3	<b>Have we been working collaboratively with other organisations to come to this decision, if so, please advise whom:</b>	
4	<b>Have Anglesey citizens played a part in drafting this way forward? Please explain how:-</b>	
5	<b>Outline what impact does this decision have on the Equalities agenda and the Welsh language</b>	

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<b>E – Who did you consult?</b>		<b>What did they say?</b>
<b>1</b>	<b>Chief Executive / Senior Leadership Team (SLT)</b> (mandatory)	The forward work programme is discussed at Heads of Service meetings ('Penaethiaid') on a monthly basis (standing agenda item).  It is also circulated regularly to Heads of Services for updates.
<b>2</b>	<b>Finance / Section 151</b> (mandatory)	
<b>3</b>	<b>Legal / Monitoring Officer</b> (mandatory)	
<b>4</b>	<b>Human Resources (HR)</b>	
<b>5</b>	<b>Property</b>	
<b>6</b>	<b>Information Communication Technology (ICT)</b>	
<b>7</b>	<b>Procurement</b>	
<b>8</b>	<b>Scrutiny</b>	Under normal circumstances, monthly joint discussions take place on the work programmes of the Executive and the two Scrutiny Committees in order to ensure alignment.
<b>9</b>	<b>Local Members</b>	Not applicable.

#### **F - Appendices:**

The Executive's Forward Work Programme: September 2020 – April 2021.

#### **FF - Background papers (please contact the author of the Report for any further information):**

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# The Executive's Forward Work Programme

## Period: September 2020 – April 2021

Updated 30 June 2020



The Executive's forward work programme enables both Members of the Council and the public to see what key decisions are likely to be taken by the Executive over the coming months.

Executive decisions may be taken by the Executive acting as a collective body or by individual members of the Executive acting under delegated powers. The forward work programme includes information on the decisions sought, who will make the decisions and who the lead Officers and Portfolio Holders are for each item.

It should be noted, however, that the work programme is a flexible document as not all items requiring a decision will be known that far in advance and some timescales may need to be altered to reflect new priorities etc. The list of items included is therefore reviewed regularly and updates are published monthly.

Reports will need to be submitted from time to time regarding specific property transactions, in accordance with the Asset Management Policy and Procedures. Due to the influence of the external market, it is not possible to determine the timing of reports in advance

The latest version of the Executive's Forward Work Programme – **which is a live document and subject to change** - is set out on the following pages.

Mae'r ddogfen hon hefyd ar gael yn Gymraeg / This document is also available in Welsh.

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## The Executive's Forward Work Programme

Period: September 2020 – April 2021

Updated 30 June 2020

Subject & *category and what decision is sought	Decision by which Portfolio Holder or, if a collective decision, why	Lead Service	Responsible Officer/ Lead Member & contact for representation	Pre-decision / Scrutiny (if applicable)	Date to Executive or, if delegated, date of publication	Date to Full Council (if applicable)
<b>September 2020</b>						
1	<b>The Executive's Forward Work Programme (S)</b>  Approval of monthly update.	The Executive	Council Business	Huw Jones Head of Democratic Services  Cllr Llinos Medi		The Executive  28 September 2020
2	<b>2020/21 Revenue Budget Monitoring Report – Quarter 1 (S)</b>  Quarterly financial monitoring report.	The Executive / Leader of the Council	Resources	Marc Jones Director of Function – Resources / Section 151 Officer  Cllr Robin Wyn Williams		The Executive  28 September 2020
3	<b>2020/21 Capital Budget Monitoring Report – Quarter 1 (S)</b>  Quarterly financial monitoring report.	The Executive / Leader of the Council	Resources	Marc Jones Director of Function – Resources / Section 151 Officer  Cllr Robin Wyn Williams		The Executive  28 September 2020
4	<b>2020/21 HRA Budget Monitoring Report – Quarter 1 (S)</b>  Quarterly financial monitoring report.	The Executive / Leader of the Council	Resources	Marc Jones Director of Function – Resources / Section 151 Officer  Cllr Robin Wyn Williams		The Executive  28 September 2020

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5	<b>Medium Term Financial Plan</b>	The Executive / Leader of the Council	Resources	Marc Jones Director of Function – Resources / Section 151 Officer  Cllr Robin Wyn Williams		The Executive  28 September 2020	
6	<b>Annual Treasury Management Review 2019/20</b>	The Executive / Leader of the Council	Resources	Marc Jones Director of Function – Resources / Section 151 Officer  Cllr Robin Wyn Williams		The Executive  28 September 2020	Full Council
7	<b>Annual Performance Report (Improvement Plan) 2019/20</b>  Approval of report and recommendation to full Council.	Forms part of the Council's Policy Framework – a collective decision is required to make a recommendation to the full Council.	Corporate Transformation	Carys Edwards Head of Profession – HR and Transformation  Cllr Dafydd Rhys Thomas	Corporate Scrutiny Committee September 2020	The Executive  28 September 2020	Full Council  October 2020
8	<b>Progress Report from the Social Services Improvement Panel</b>		Social Services	Fôn Roberts Interim Director of Social Services  Cllr Llinos Medi	Social Services Improvement Panel Date to be confirmed  Corporate Scrutiny Cttee 14 September 2020	The Executive  28 September 2020	

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**Period: September 2020 – April 2021**

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	<b>Subject &amp; *category and what decision is sought</b>	<b>Decision by which Portfolio Holder or, if a collective decision, why</b>	<b>Lead Service</b>	<b>Responsible Officer/ Lead Member &amp; contact for representation</b>	<b>Pre-decision / Scrutiny (if applicable)</b>	<b>Date to Executive or, if delegated, date of publication</b>	<b>Date to Full Council (if applicable)</b>
9	<b>Annual Report of the Statutory Director of Social Services</b>		Social Services	Fôn Roberts Interim Director of Social Services  Cllr Llinos Medi		The Executive  28 September 2020	Full Council  October 2020
10	<b>Adjustments to the Lettings Policy to deal with individuals in emergency accommodation</b>	The Executive / Leader of the Council	Housing	Ned Michael Head of Housing  Cllr Alun W Mummery		The Executive  28 September 2020	
11	<b>Additional Units on the Marquis site, Rhosybol</b>	The Executive / Leader of the Council	Housing	Ned Michael Head of Housing  Cllr Alun W Mummery		The Executive  28 September 2020	
<b>October 2020</b>							
12	<b>The Executive's Forward Work Programme (S)</b>  Approval of monthly update.	The Executive	Council Business	Huw Jones Head of Democratic Services  Cllr Llinos Medi		The Executive  26 October 2020	
13	<b>Joint Local Development Plan Annual Monitoring Report</b>	The Executive / Leader of the Council	Regulation and Economic Development	Christian Branch Interim Head of Regulation and Economic Development  Cllr Richard Dew		The Executive  26 October 2020	

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<b>November 2020</b>						
14	<b>2021/22 Budget (S)</b>  To finalise the Executive's initial draft budget proposals for consultation.	The Executive / Leader of the Council	Council Business  Marc Jones Director of Function – Resources / Section 151 Officer  Cllr Robin Wyn Williams	Corporate Scrutiny Committee 2 November 2020	The Executive  9 November 2020	
15	<b>The Executive's Forward Work Programme (S)</b>  Approval of monthly update.	The Executive	Council Business  Huw Jones Head of Democratic Services  Cllr Llinos Medi		The Executive  30 November 2020	
16	<b>2020/21 Revenue Budget Monitoring Report – Quarter 2 (S)</b>  Quarterly financial monitoring report.	The Executive / Leader of the Council	Resources  Marc Jones Director of Function – Resources / Section 151 Officer  Cllr Robin Wyn Williams		The Executive  30 November 2020	
17	<b>2020/21 Capital Budget Monitoring Report – Quarter 2 (S)</b>  Quarterly financial monitoring report.	The Executive / Leader of the Council	Resources  Marc Jones Director of Function – Resources / Section 151 Officer  Cllr Robin Wyn Williams		The Executive  30 November 2020	

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18	<b>2020/21 HRA Budget Monitoring Report – Quarter 2 (S)</b>  Quarterly financial monitoring report.	The Executive / Leader of the Council	Resources  Marc Jones Director of Function – Resources / Section 151 Officer  Cllr Robin Wyn Williams		The Executive  30 November 2020	
19	<b>Statement of Licensing Policy</b>	The Executive / Leader of the Council	Regulation and Economic Development  Christian Branch Interim Head of Regulation and Economic Development  Cllr Richard Dew		The Executive  30 November 2020	Full Council  8 December 2020
<b>December 2020</b>						
20	<b>The Executive's Forward Work Programme (S)</b>  Approval of monthly update.	The Executive	Council Business  Huw Jones Head of Democratic Services  Cllr Llinos Medi		The Executive  14 December 2020	
<b>January 2021</b>						
21	<b>The Executive's Forward Work Programme (S)</b>  Approval of monthly update.	The Executive	Council Business  Huw Jones Head of Democratic Services  Cllr Llinos Medi		The Executive  25 January 2021	

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<b>February 2021</b>						
22	<b>The Executive's Forward Work Programme (S)</b>  Approval of monthly update.	The Executive	Council Business	Huw Jones Head of Democratic Services  Cllr Llinos Medi		The Executive  15 February 2021
<b>March 2021</b>						
23	<b>The Executive's Forward Work Programme (S)</b>  Approval of monthly update.	The Executive	Council Business	Huw Jones Head of Democratic Services  Cllr Llinos Medi		The Executive  22 March 2021
<b>April 2021</b>						
24	<b>The Executive's Forward Work Programme (S)</b>  Approval of monthly update.	The Executive	Council Business	Huw Jones Head of Democratic Services  Cllr Llinos Medi		The Executive  26 April 2021

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